



## Party Toys Booking Requirements

Thank you for your interest in booking a Townsville Toy Library Party Pack.  
To book, fill out an enquiry form on [townsvilletoylibrary.org.au/party-hire](http://townsvilletoylibrary.org.au/party-hire).

|   |   |
|---|---|
| <b>Age Recommendation</b>   | 1-8 years old   |
| <b>Pick Up Time</b><br><i>Please note that the pick-up and drop off times are sharp. If you are late, a fee may be charged. Please discuss when booking if these times aren't suitable.</i> | Friday 05:00pm  |
| <b>Drop Off Time</b>  | Tuesday 09:15am   |
| <b>Payment - Direct Deposit</b><br><i>If you are unable to pay this way, please contact us ASAP to arrange another payment method and secure your booking.</i>                              | Bendigo Bank Account<br>A/C Name: Townsville & District Toy Library<br>BSB: 633 000<br>A/C Number: 161 339 536<br>Reference: <b>PLEASE USE YOUR LAST NAME AND PARTY DATE AS THE REFERENCE</b> |

- Go to [townsvilletoylibrary.org.au/party-hire](http://townsvilletoylibrary.org.au/party-hire) to make a booking enquiry.
- Pay hire fee & bond at least **14 DAYS BEFORE HIRE DATE** to confirm your booking.
- Read below **Terms & Conditions** for hiring.
- Pick up & drop off time is **as above!** *\*IF YOU ARE LATE, A FEE MAY BE CHARGED\**
- Dropping off your items **must be received by the Lead on shift** - *They cannot be left unattended*

If there are any problems with the party toys, we urge you to contact the Townsville Toy Library immediately by **Facebook message** or email ([party@townsvilletoylibrary.org.au](mailto:party@townsvilletoylibrary.org.au)).

### Terms & Conditions of Hire

To hire for a weekend period:










- There is a security bond of the same amount as hire cost per item hire. Bond will be returned via bank transfer within 7-14 days after items are returned and checked. There is a \$50 cleaning fee if the Soft Play is returned excessively dirty.
- Hire fee is non-refundable if you decide to cancel your booking without adequate notice, being 7 business days' notice.
- If item/s or toy/s are not returned within the time frame specified an overdue fee of \$30.00 will be charged.
- Where supplied, you must read the Instruction Manual before setting up
- After use, remove any dirt or marks with a damp cloth and allow to dry, please disinfect. Handheld vacuums and a dustpan and brush can be used to clean dirt off. Do not use excess water. Items returned not in a dry and clean state will incur a cleaning fee of \$30.00
- Once you have hired the item, you have an hour to report any damage or issues before it becomes your responsibility (please inspect as soon as possible).
- Any damage or lost items that occur during your hire is your responsibility; and if so, please act immediately and report the damage to the Toy Library via Facebook message. This damage will need to be fixed by you and if it is unfixable then the item will need to be replaced at your own expense.

### **By signing this Agreement:**

- You acknowledge that you have read the above Terms and Conditions.
- Are willing to adhere to them and by hiring the Party Pack; accept all risk and liability of any injury, loss or damage associated with the use of the items hired. You are responsible for any such injury, loss or damage including but not limited to repair of any damage to the items hired and if unable to be repaired, then replacement of the item.

## Party Toys - HIRE FORMS

### Hire Inclusions

| PARTY TOYS - TERMS & CONDITIONS Party Toys  |   | Ages | Quantity available | Quantity required | Price         |
|---|---|------|--------------------|-------------------|---------------|
|    | Children's Table and 6 Chairs / Stools<br><i>(1 set for \$20, 2 sets for \$30, 3 sets for \$40)</i>   | 1-8  | 3                  |                   | \$20-<br>\$40 |
|    | Step 2 Rollercoaster <i>(contains 6 pieces)</i>   | 2-5  | 2                  |                   | \$25          |
|    | Children's Picnic Table   | 1-8  | 1                  |                   | \$15          |
|    | Mega 4 in a line <i>(contains 2 legs, 2 blue sections, green &amp; purple discs)</i>  | 3+   | 1                  |                   | \$25          |
|    | Mega Tower <i>(contains 58 solid wood blocks (18cm x 6cm x 4.5cm) in a carry bag. Builds from approximately 0.85m at start to 1.3m during play)</i>                     | 6+   | 1                  |                   | \$20          |
|   | Giant Snakes & Ladders <i>(contains 1m x 3m x 3m plastic mat &amp; a blow up die in a carry bag)</i>  | 3+   | 1                  |                   | \$20          |
|  | Shade Gazebo <i>(3m x 3m)</i>   |      | 2                  |                   | \$20          |
|  | Junior Party Pack <i>(includes 1 x Rollercoaster, 1 Play Tunnel, 1 Children's Table and 6 Chairs / Stools and 1 Shade Gazebo)</i>                                       | 1-8  | 1                  |                   | \$60          |
|  | Giant Games Party Pack <i>(includes 3 x Giant Games (Mega 4, Mega Tower &amp; Snakes &amp; Ladders), 1 x Children's Table and 6 Chairs / Stools and 1 Shade Gazebo)</i> | 3-8  | 1                  |                   | \$60          |

**Borrowing Date:** Friday the \_\_\_\_\_ at 5.00PM

**Return Date:** Tuesday the \_\_\_\_\_ at 09:15am

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Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_