



Party Toys Booking Requirements

Thank you for your interest in booking a Townsville Toy Library Party Pack. To book, fill out an enquiry form on townsvilletoylibrary.org.au/party-hire.

Age Recommendation	1-8 years old
Pick Up Time <i>Please note that the pick up and drop off times are sharp. If you are late, a fee may be charged. Please discuss when booking if these times aren't suitable.</i>	Saturday 9am
Drop Off Time	Monday 5pm
Payment - Direct Deposit <i>If you are unable to pay this way please contact us ASAP to arrange another payment method and secure your booking.</i>	Bendigo Bank Account A/C Name: Townsville & District Toy Library BSB: 633 000 A/C Number: 161 339 536 Reference: PLEASE USE YOUR LAST NAME AND PARTY DATE AS THE REFERENCE

- Go to townsvilletoylibrary.org.au/party-hire to make a booking enquiry.
- Pay hire fee + bond at least **14 DAYS BEFORE HIRE DATE** to confirm your booking.
- Read below Terms & Conditions for hiring.** A copy will be printed for you to sign at pickup.
- Pick up & drop off time is **9am and 5pm sharp!** *IF YOU ARE LATE, A FEE MAY BE CHARGED*











If there are any problems with the party toys we urge you to contact the Townsville Toy Library immediately by Facebook message or email (party@townsvilletoylibrary.org.au).

• Conditions of hire

- To hire for a weekend period:
- There is a security bond of the same as hire cost per item hire. This will be returned via bank transfer within 3-7 days after items are returned and checked.
- Hire fee is not refundable if you decide to cancel your booking without adequate notice being 5 business days' notice. If you have contracted covid, we can offer up to 2 date changes pending availability.
- If toy/s are not returned within the time frame specified an overdue fee of \$30.00 will be charged.
- Where supplied, you must read the Instruction Manual before setting up
- Please clean before returning, a damp, soapy sponge will take off dirt. Items must be fully dry before packing away.
- You **MUST** pick up and return the item on the date and time specified unless otherwise arranged in advance. a \$15 late fee may apply.
- Once you have hired the item you have an hour to report any damage or issues before it becomes your responsibility (please set up as soon as possible).
- Any damage or lost items that occur during your hire is your responsibility, and if so, please act immediately and report the damage to the Toy Library via Facebook message.
- This damage will need to be fixed by you and if it is unfixable then the item will need to be replaced at your own expense.
- By signing this Agreement you acknowledge that you have read the above Terms and Conditions, are willing to adhere to them and are by hiring the Party Pack assuming all risk and liability of any injury, loss or damage associated with the use of the hired items and you are responsible for any such injury, loss or damage including but not limited to repair of any damage to the hired item and if unable to be repaired then replacement of the item.

HIRER COPY - PARTY TOYS - TERMS & CONDITIONS

Hire Inclusions

Party Toys	Ages	Quantity available	Quantity required	Price
 Children's table and 6 children's chairs or stools (1 set for \$20, 2 sets for \$30, 3 for \$40)	1-8	3		\$20- \$40
 Step 2 Rollercoaster (contains 6 pieces)	2-5	2		\$20
 Children's Picnic table	1-8	1		\$15
 Mega 4 in Line (contains 2 legs, 2 blue sections, green + purple disks)	3+	1		\$20
 Mega Tower (contains 58 solid wood blocks, 18cm x 6cm x 4.5cm, in a carry bag. Builds from approx 0.85m at start to 1.3m during play)	6+	1		\$20
 Giant Snakes & Ladders (contains 1 x 3m x 3m plastic mat & 1 x blow up die in a carry bag)	3+	1		\$20
 Shade Gazebo (3m x 3m)		2		\$20
 THE Junior Party Pack (includes 1 x Rollercoaster, 1 Play Tunnel, 1 Children's Table and 6 Chairs / Stools and 1 Shade Gazebo)	1-8	1		\$50
 THE Adventure Party Pack (includes 1 x Rollercoaster, 1 Ultimate Obstacle Set, 1 Children's Table and 6 Chairs / Stools and 1 Shade Gazebo)	1-8	1		\$50
 THE Giant Games Party Pack (includes 3 x Giant Games (Mega 4 / Mega Tower & Snakes & Ladders) along with 1 Children's Table and 6 Chairs / Stools and 1 Shade Gazebo)	3-8	1		\$50

Borrowing Date: Saturday the _____ **AT 9.00AM** **Return Date:** Monday the _____ **AT 5.00PM**

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Name: _____

Signature: _____ Date: _____



TOY LIBRARY COPY - PARTY TOYS - TERMS & CONDITIONS

Hire Inclusions

	Party Toys	Quantity available	Quantity required	Price
<input type="checkbox"/>	Children's table and 6 children's chairs or stools (1 set for \$20, 2 sets for \$30, 3 for \$40)	3		\$20-\$40
<input type="checkbox"/>	Step 2 Rollercoaster (contains 6 pieces)	2		\$20
<input type="checkbox"/>	Children's Picnic Table	1		\$15
<input type="checkbox"/>	Mega 4 in Line (contains 2 legs, 2 blue sections, green + purple disks)	1		\$20
<input type="checkbox"/>	Mega Tower (contains 58 solid wood blocks, 18cm x 6cm x 4.5cm, in a carry bag. Builds from approx 0.85m at start to 1.3m during play)	1		\$20
<input type="checkbox"/>	Giant Snakes & Ladders (contains 1 x 3m x 3m plastic mat & 1 x blow up die in a carry bag)	1		\$20
<input type="checkbox"/>	Shade Gazebo (3m x 3m)	1		\$20
<input type="checkbox"/>	THE Party Pack (includes 1 x Rollercoaster, 1 Play Tunnel, 1 Children's Table and 6 Chairs and 1 Shade Gazebo)	1		\$50
<input type="checkbox"/>	THE Adventure Party Pack (includes 1 x Rollercoaster, 1 Ultimate Obstacle Set, 1 Children's Table and 6 Chairs and 1 Shade Gazebo)	1		\$50
<input type="checkbox"/>	THE Giant Games Party Pack (includes 3 x Giant Games (Mega 4 / Mega Tower & Snakes & Ladders) along with 1 Children's Table and 6 Chairs / Stools and 1 Shade Gazebo)	1		\$50
TOTAL				
DEPOSIT TOTAL				

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Borrowing Date: Saturday the _____ AT 9.00AM **Return Date:** Monday the _____ AT 5.00PM

Name: _____



Signature: _____

Date: _____



Security Deposit Refund

I _____ confirm that I have returned all items borrowed from the Townsville Toy Library as per my Hire Form in good working condition.

I authorize Townsville Toy Library to refund my security deposit via bank transfer to the details below within 3-7 days.

Hirer Name: _____

Signature: _____ Date: _____

Account Name:		Amount:	
BSB:		Account Number:	

Office Use Only			
Date Refunded		Refund Amount	
Authorised Person		Signature	