



Tuff Trays Booking Requirements

Thank you for your interest in booking a Townsville Toy Library Party Pack.
To book, fill out an enquiry form on townsvilletoylibrary.org.au/party-hire.



Age Recommendation	0 - 10 years old
Pick Up Time <i>Please note that the pick-up and drop off times are sharp. If you are late, a fee may be charged. Please discuss when booking if these times aren't suitable.</i>	Friday 05:00pm
Drop Off Time	Tuesday 09:15am
Payment - Direct Deposit <i>If you are unable to pay this way, please contact us ASAP to arrange another payment method and secure your booking.</i>	Bendigo Bank Account A/C Name: Townsville & District Toy Library BSB: 633 000 A/C Number: 161 339 536 Reference: PLEASE USE YOUR LAST NAME AND PARTY DATE AS THE REFERENCE

- Ensure that the space where you intend to put the Tuff Tray is big enough and suitable before hiring.
- Go to townsvilletoylibrary.org.au/party-hire to make a booking enquiry.
- Pay hire fee & bond at least **14 DAYS BEFORE HIRE DATE** to confirm your booking.
- Read below **Terms & Conditions** for hiring.
- Pick up & drop off time is as above! ***IF YOU ARE LATE, A FEE MAY BE CHARGED***
- Dropping off your items must be received by the Lead on shift - They cannot be left unattended

If there are any problems with the party toys, we urge you to contact the Townsville Toy Library immediately by Facebook message or email (party@townsvilletoylibrary.org.au).

Tuff Trays - TERMS & CONDITIONS

Hire Inclusions

Party Toys		Ages	Quantity available	Quantity required	Price
	Tuff Trays (3 available) Overall Dimension: 94cm x 94cm x 7.5cm	0-10 years	3		\$10
	Stand (Optional)	0-10 years	3		\$10

Conditions of hire

To hire for a weekend period:

- There is a security bond of \$15 per item hired. This bond will be refunded in full if all these conditions are adhered to and the Tuff Tray/s is returned in the same condition it was borrowed. Bond will be returned via bank transfer within 7-14 days after items are returned and checked. There is a \$30 cleaning fee if the Tuff Tray is returned excessively dirty.
- Hire fee is not refundable if you decide to cancel your booking without adequate notice being 7 business days' notice
- If toy/s are not returned within the time frame specified an overdue fee of \$30.00 will be charged.
- When using the tuff tray do not overload it with weight this can lead to the tray bending and warping. The Tray is intended for small world play, arts and crafts, etc.
- This a product designed for indoor storage. It can be used outside but under no circumstances is the soft play to be left out in the weather elements.
- After use, remove any dirt or marks with a damp cloth and allow to dry, please disinfect. Handheld vacuums and a dustpan and brush can be used to clean dirt off. Do not use excess water. Items returned not in a dry and clean state will incur a cleaning fee of \$50.00
- Ensure Tuff Tray is fully dry and clean before packing away.
- Once you have hired the item you have an hour to report any damage or issues before it becomes your responsibility (please inspect as soon as possible).
- Any damage or lost items that occur during your hire is your responsibility, and if so, please act immediately and report the damage to the Toy Library via Facebook message. This damage will need to be fixed by you and if it is unfixable then the item will need to be replaced at your own expense.
- Full replacement cost per tray is \$75 and stand \$200 plus ancillary items/shipping.

Borrowing Date: Friday the _____ at 5.00PM

Return Date: Tuesday the _____ at 09:15am

By signing this Agreement:

- You acknowledge that you have read the above Terms and Conditions.
- Are willing to adhere to them and by hiring the Party Pack; accept all risk and liability of any injury, loss or damage associated with the use of the items hired. You are responsible for any such injury, loss or damage including but not limited to repair of any damage to the items hired and if unable to be repaired, then replacement of the item.

Name: _____

Signature: _____

Date: _____

ABOUT THIS PRODUCT

We are so thrilled to have our hands on these awesome play trays that are perfect for an invitation to play and learn.

These large, shallow trays allow you to set up paints, messy play, small world play or sensory play whilst keeping any mess inside the shallow edges of the tray. The size of the tray allows multiple kids to play and it can be set up inside or outside.

For babies, you can actually pop them on the tray with a sensory set-up so that the play is contained within the tray.

You can add a stand (sold separately and sadly we don't stock these stands - see further comment below) to allow kids to stand around the tray and play which is brilliant for outdoor water play.

Add sensory cotton sand, water beads, collect animals, playdough, and more to your tray to invite your child to play and learn.

They are GREAT for early childhood learning, home schooling and pre-schools.

We love these trays for sensory play, small world play, and messy play and we hope you will too!

